



WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Confirmation Statement

As required by my UW-Madison Financial Conflict of Interest Management Plan, I confirm that I have met with my department chair, center director, or dean’s office designee to review my relationship with the entity or entities, its possible influence on my University activities and compliance with the terms of my management plan. The following items of my management plan were reviewed:

- Publications and Presentations
- Interactions with Students and Staff
- Human Subjects Research
- Research Support from Managed Entities
- Reporting of Outside Activities
- Outside Activities Agreement
- Use of University Facilities and Services
- Purchases
- Annual Review

Signature

Date

Name (Please Print)

I confirm that I have met with the individual named above in compliance with the requirements of the UW-Madison Financial Conflict of Interest Management Plan:

Signature

Date

Name (Please Print)

ANNUAL CHAIR MEETINGS

The annual meeting with investigators who have management plans needs to cover: (1) management plan requirements, and (2) the investigator's relationship with the outside entity and its potential influence on University activities.

More specifically, the following management plan topics should be discussed:

1. Management plan requirements

- A. Publications and presentations: Please ask the investigator to bring all of his or her publications and presentations from the previous year.

If COI disclosures were not made in any publications or presentations, discuss why. What was the publication about? What are the commercial interests of the outside entity and why are they unrelated to the publication?

- B. Interactions with students and staff: Please check to see if notification letters were distributed to co-investigators, students, and the COI program staff.
- C. Human subjects research: If the investigator is conducting human subjects research, please ensure that exception requests have been filled if they are necessary.
- D. Research support: Please discuss the various types of research support the outside entity may have contributed.
- E. Reporting of outside activities: University Policy states that OARs must be filed within 30 days of any changes to the investigator's outside activities.
- F. Outside Activities Agreement: Please discuss the investigator's time spent working on outside activities and any required effort reporting.
- G. Use of University facilities and services: Please review policies concerning use of University facilities and services.
- H. Purchases: Please review Section 8 of the management plan and discuss purchasing decisions that have been made regarding the outside entity, if any.

2. Relationship with outside entities

- A. Please discuss investigator's relationship with each outside entity she or he is involved with. Is there a continuing relationship? What types of ownership or equity interests does the investigator have, and is compensation still being received?

Please also discuss any potential influence the outside entity may have on the investigator's University activities.